

Managed Admin

### Agencies

+ Add agency

- Ray White Surry Hills
- LJ Hooker Bondi Junction
- McGrath Newtown
- Elders Haymarket

Managed Admin

### Add an agency

Agency name: Bourke St Realty

Address: 400 Bourke Street

Suburb: Surry Hills State: NSW

Postcode: 2010

ABN Number: 41 059 945 274

+ Add an agency Cancel

Managed Admin

### Bourke St Realty

400 Bourke Street, Surry Hills NSW 2010  
ABN 24 5879 9854

#### Users

Matthew Reed  
matt.reed@bourkestrealty.com  
Agent Admin

+ Add & send invite

Managed Admin

### Bourke St Realty

400 Bourke Street, Surry Hills NSW 2010  
ABN 24 5879 9854

#### Users

Matthew Reed  
matt.reed@bourkestrealty.com  
Agent Admin

+ Add & send invite

Managed Landlord

Alex Doe invited you to join Managed

### Managed Landlord

Hi Ryan Holland,

Join Managed

Jane Doe  
Bourke St Realty

Managed Landlord

### Create your account

First name: Ryan Last name: Holland

Create password: \*\*\*\*\*

Company: Landlord Co

I agree to Managed t&c

Next

Managed Landlord

### Owner banking details

Money In

Account detail: BSB 248-245 ACC NO. 98484847

Payment methods: BSB 548-245 ACC NO. 98484847

Back Next

Managed Landlord

You're all set!

Let's get started

Managed Agent

Hi Jane Doe,

Join my team on Managed

Managed Team

Managed Agent

### Create your account

First name: Matthew Last name: Reed

Agency: Bourke St Realty

Mobile number: 0458 978 478

Create password: \*\*\*\*\*

I agree to Managed t&c

Next

Managed Agent

### Agency banking details

Money In

Account detail: BSB 248-245 ACC NO. 98484847

Payment methods: BSB 548-245 ACC NO. 98484847

Back Next

Managed Agent

### Invite your team

Your team members email: john.doe@bourkestrealty.com

Sent invites Skip

Managed Landlord

### Unread (0)

A property added  
A lease added to 400 Bourke St

### Read (0)

Managed Landlord

### Properties

ACTIVE | EXPIRED | DRAFT (1) | ARCHIVE

400 Bourke Street, Surry Hills NSW 2010

Lease: Rent per week \$500, Bond \$500, Deposit \$500

Managed Landlord

400 Bourke Street, Surry Hills NSW 2010

Lease: Rent per week \$500, Bond \$500, Deposit \$500

Tenant: Mark Petterson

Payments: Deposit ✓ paid \$500, Bond ✓ paid \$500

Managed Agent

You're all set!

Let's get started

Managed Agent

### Welcome to Managed, let's get you started!

1 Complete your profile

2 Add a property

Unread (0) | Read (0)

Managed Agent

Alex Doe invited you to join his team on Managed

### Managed Agent

Hi Jane Doe,

Join my team on Managed

Managed Agent

### Create Managed account

First name: Jane Last name: Doe

Create password: \*\*\*\*\*

I agree to Managed t&c

Sign Up

Managed Landlord

### Invite a landlord

Landlord company: LandlordCo

Landlord email: lindsay.holland@landlordco.com

Sent invites Cancel

Managed Landlord

### Landlords

Ryan Holland  
Lindsay Holland

Managed Landlord

### Landlords

Ryan Holland  
Lindsay Holland

Managed Agent

### Add a property

Address: 400 Bourke Street, Surry Hills NSW 2010

Bed: 2 Baths: 2 Parking: 2

Property owner: LandlordCo

Add new landlord: ryan.holland@landlordco.com

Add Property Cancel

Managed Agent

### Properties

ACTIVE | EXPIRED | DRAFT (1) | ARCHIVE

400 Bourke Street, Surry Hills NSW 2010

Lease: Rent per week \$500, Bond \$500, Deposit \$500

Managed Agent

### Add lease

Offline agreement must be in place before adding a lease

Rent per week: \$500 Bond: \$500 Deposit: \$1250

Start date: 2 May 2018 End date: 2 May 2019

First payment: 5 May 2018

Save Cancel Attached document

Managed Agent

### Add tenant

Offline agreement must be in place before adding a tenant

Tenant email: mark.petterson@gmail.com

Save Cancel Attached document

Managed Agent

400 Bourke Street, Surry Hills NSW 2010

Lease: Rent per week \$500, Bond \$500, Deposit \$500

Tenant: Mark Petterson

Payments: Deposit ✓ paid \$500, Bond ✓ paid \$500

Managed Agent

400 Bourke Street, Surry Hills NSW 2010

Lease: Rent per week \$500, Bond \$500, Deposit \$500

Tenant: Mark Petterson

Payments: Deposit ✓ paid \$500, Bond ✓ paid \$500

Managed Agent

400 Bourke Street, Surry Hills NSW 2010

Lease: Rent per week \$500, Bond \$500, Deposit \$500

Tenant: Mark Petterson

Payments: Deposit ✓ paid \$500, Bond ✓ paid \$500

Managed  
To Mark Patterson Details

Alex Doe invited you to join Managed  
Today at 3:30 pm

### Managed Tenant

Hi Mark Patterson,  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

[Join Managed](#)

Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

Jane Doe  
Bourke St Realty

[Learn more about Managed](#)  
© Managed Pty Ltd

1 2

### Create your account

First name Last name  
Mark Petterson

Create password  
\*\*\*\*\*

I agree to Managed t&c

[Next](#)

1 2

### Payment detail

Payment methods

BSB 248-245 ACC NO. 45484879 [EDIT](#)

\*\*\*\* \* 5487 [EDIT](#)

[Add another payment method](#)

Automatic rent payments  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor.

[Back](#) [Next](#)

### Add a payment method

Account type  
Bank Account

Account name

BSB Account Number

Payment limit  
\$

Make this my default payment method

I agreed to Managed DDA agreement

[Add this payment method](#) [Cancel](#)

Managed Agent

FEED PROPERTIES FINANCE CONTACTS MAINTENANCE

ALL TENANT (1) OWNER TRADE

### Unread (1)

Mark Petterson request: Toilet needs fixing  
Toilet stop flushing in one of the bathroom  
10:30 1 June 2018  
400 Bourke St, Surry Hills NSW 2010

### Read (3)

Mark paid \$500 rent  
20:28 20 April 2018  
400 Bourke St, Surry Hills NSW 2010

Dan paid \$180 rent  
12:48 13 April 2018  
187 Smith St, Newtown


Managed Agent

FEED PROPERTIES FINANCE CONTACTS MAINTENANCE

### Toilet needs fixing

Mark P. from 400 Bourke Street, Surry Hills

Toilet stop flushing in one of the bathroom



[Being investigated](#)

In progress

[Complete](#)

[Pay tradie](#)

### Mark as In Progress

Select tradie  
Waterloo Plumbing

[Add new tradie](#)

Quote cost  
\$ 500

[Mark as in progress](#) [Cancel](#)

### Add new tradie

First name Last name  
Andy Johnson

Company  
Waterloo Plumbing

BSB Account no.  
458987 74589758

[Add](#) [Cancel](#)

### You're all set!

[Let's get started](#)

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Unread (0)

Jane Doe requested \$500 deposit payment  
20:28 20 April 2018  
400 Bourke Street, Surry Hills

### Read (0)

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Payment

400 Bourke Street, Surry Hills NSW 2010

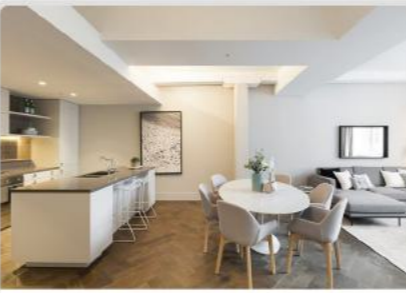
Deposit [Pay \\$500](#)

Bond	\$500
Week 1	Sat 5 May 2018 - Friday 11 May 2018 \$0
Week 2	Sat 12 May 2018 - Friday 18 May 2018 \$0
Week 3	Sat 19 May 2018 - Friday 25 May 2018 \$250
Week 4	Sat 26 May 2018 - Friday 1 June 2018 \$500
Week 5	Sat 2 June 2018 - Friday 8 June 2018 \$50

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Property



400 Bourke Street, Surry Hills NSW 2010

Rent Per Week \$500  
Next Rent Payment in 5 days

Manager: Jane Doe

### Pay Tradie

Select tradie  
Waterloo Plumbing

[Add new tradie](#)

Invoice total \$ 520

Available float \$250.00

Payment from owner's credit card change \$270.00  
Surcharge (1.5% + \$0.30) \$4.35

Total amount \$525.35

[Check with your landlord about payment method](#)

[Pay now](#) [Cancel](#)

### Pay Tradie

Select tradie  
Waterloo Plumbing

[Add new tradie](#)

Invoice total \$ 520

Available float \$250.00

Payment from owner's credit card change \$270.00  
Surcharge (1.5% + \$0.30) \$4.35

### Select payment method

Owner's bank account  
BSB 248-245 ACC NO. 45484879 [EDIT](#)

Owner's credit card  
\*\*\*\* \* 5487 [EDIT](#)

Total amount \$525.35

[Check with your landlord about payment method](#)

[Pay now](#) [Cancel](#)

### Pay Tradie

Select tradie  
Waterloo Plumbing

[Add new tradie](#)

Invoice total \$ 100

Available float \$250.00

Payment from float \$100.00

Total amount \$100.00

[Pay now](#) [Cancel](#)

### Payment complete

Payment is now in progress. It may take up to 3 days for tradie to receive this payment.

[Done](#)

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Unread (0)

\$500 rent due today  
20:28 18 May 2018  
400 Bourke Street, Surry Hills  
[Pay now](#)

### Read (0)

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Payment

400 Bourke Street, Surry Hills NSW 2010

Deposit  Paid \$500

Bond  Paid \$500

Week 1 Sat 5 May 2018 - Friday 11 May 2018  Paid \$0

Week 2 Sat 12 May 2018 - Friday 18 May 2018  Paid \$500

Week 3 Sat 19 May 2018 - Friday 25 May 2018 [Pay \\$500](#)

Week 4 Sat 26 May 2018 - Friday 1 June 2018 \$500

Week 5 Sat 2 June 2018 - Friday 8 June 2018 \$500

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Payment

400 Bourke Street, Surry Hills NSW 2010

Deposit  Paid \$500

Bond  Paid \$500

Week 1 Sat 5 May 2018 - Friday 11 May 2018  Paid \$0

Week 2 Sat 12 May 2018 - Friday 18 May 2018  Paid \$500

Week 3 Sat 19 May 2018 - Friday 25 May 2018 [Play \\$500 Now](#)

Week 4 Sat 26 May 2018 - Friday 1 June 2018 \$500

Week 5 Sat 2 June 2018 - Friday 8 June 2018 \$500

### Payment Settings

Payment methods

BSB 248-245 ACC NO. 45484879 [EDIT](#)

\*\*\*\* \* 5487 [EDIT](#)

[Add another payment method](#)

Automatic rent payments  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor.

[Save](#) [Cancel](#)

### Pay Week 3 rent

Sat 19 May 2018 - Friday 25 May 2018  
400 Bourke Street, Surry Hills NSW 2010

Bank account  
BSB 248-245 ACC NO. 45484879 [EDIT](#)

Credit card  
\*\*\*\* \* 5487 [EDIT](#)

[Add another payment method](#)

Payment amount \$800

Surcharge (0.5%) \$2.50

Total amount \$502.50

[Pay now](#) [Cancel](#)

### Payment complete

Payment is now in progress. It may take up to 3 days for agent to receive this payment.

[Done](#)

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

No upcoming maintenance

[Request Maintenance](#)

Emergency?  
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor 0405 157 988.

### Request Maintenance

What do you need?  
Toilet needs fixing

Describe what you need done  
Toilet has stopped flushing in the bathroom

Add photo or video

[Send Maintenance Request](#) [Cancel](#)

### Request sent

Your agent have been notify about this request, you should hear from your agent shortly.

[Done](#)

[Make Another Request](#)

### Pay Tradie

Select tradie  
Waterloo Plumbing

[Add new tradie](#)

Invoice total \$ 520

Available float \$250.00

Payment required \$270.00

### Pay required balance

Landlord's bank account  
BSB 248-245 ACC NO. 45484879 [EDIT](#)

Landlord's credit card  
\*\*\*\* \* 5487 [EDIT](#)

### Payment Summary

Payment from float \$250.00

Payment from credit card \$270.00  
Surcharge (1.5% + \$0.30) \$4.35

Total amount \$525.35

[Check with your landlord about payment method](#)

[Pay now](#) [Cancel](#)

### Pay Tradie

Select tradie  
Waterloo Plumbing

[Add new tradie](#)

Invoice cost \$ 520

### How'd you like to pay

Float + Landlord's bank account  
Float balance \$250

Landlord's bank account  
BSB 248-245 ACC NO. 45484879 [EDIT](#)

Float + Landlord's credit card  
Float balance \$250

Credit card  
\*\*\*\* \* 5487 [EDIT](#)

Pay from float \$250.00  
Surcharge \$1.00  
Balance after pay \$0

Pay from credit card \$270.00  
Surcharge (1.5% + \$0.30) \$4.35

Total amount \$525.35

[Pay now](#) [Cancel](#)

Managed Tenant

FEED PROPERTY PAYMENT CONTACTS MAINTENANCE

### Welcome to Managed, let's get you setup.

[Show](#)

### Unread (0)

\$250 rent unpaid  
20:28 19 May 2018  
400 Bourke Street, Surry Hills  
[Pay now](#)

### Read (0)

\$250 Rent due today  
20:28 18 May 2018  
400 Bourke Street, Surry Hills  
[Pay now](#)

Managed Agent

FEED PROPERTIES FINANCE CONTACTS MAINTENANCE

ALL TENANT LANDLORD (1) TRADE

### Unread (1)

Mark Petterson  
\$250 rent overdue  
400 Bourke St, Surry Hills NSW 2010

### Read (0)